# Fact Sheet

Macomb County
Office of Public Affairs



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## STATUS OF RECOMMENDATIONS FROM MACOMB COUNTY JUVENILE JUSTICE CENTER STUDY COMMITTEE

### **Implemented**

- Mission statement adopted
- Administrative and operational management by Board of Commissioners maintained
- Written policies and procedures for administration, operation and management in place, staff training begun
- Intake and referral center established, procedures in place
- Handbook for family members in use
- Handbook for youth residents in use
- Health and Safety section part of Operations Manual
- All staff to receive annual performance reviews, procedures updated. New employees evaluated at mid-point and end of six-month probation period
- Title of JJC head changed to "director"
- New staffing schedule in place; no more than five-straight days, with minimum of one training day and one weekend off per month

#### In progress

- Partnerships with community, public and private agencies being developed to create alternatives to incarceration
- New staff appearance standards in place; uniform shirts to be negotiated with union
- New petty cash policy in place; procedures for accepting donations under development

#### Planned

- Appoint citizen advisory committee (approved by Justice & Public Safety Committee 8/3/05, Board of Commissioners considers 8/11/05)
- Accreditation by American Correctional Association (meetings planned in September 2005)